



To: Families considering a transfer to full time Dual Enrollment through the Lee Collegiate High School – Lee Campus for 11th and 12th grade

From: Mrs. Maria Kennington, 11th and 12th grade Registrar
Ms. Jennese Morauski, School Counselor
Dr. Brian Botts, School Principal

Date: Fall 2025

Topic: Qualification and Enrollment Process for SY 25-26

Thank you for your interest in transferring to FSWC – Lee for admission in August of 2025. To process your interest in transferring to FSWC – Lee, the items listed below must be provided electronically for staff to evaluate academic eligibility. Please register your interest in transferring by contacting maria.kennington@fsw.edu. This will allow us to directly update you when the weblinks provided below are updated (there are some pending changes to the FSW website). Parties interested in remaining a home school student and taking D.E. classes should refer to the FSW College website for processing. **All required paperwork must be complete and received at the High School by May 15th to facilitate completed registration by May 30th.**

Qualification Packet requirements:

1. Most recent school district academic history/transcript showing all high school credits previously earned and documenting at least a 3.0 unweighted cumulative GPA (*available from current school*).
 - a. Students with an unweighted cumulative GPA of less than 3.0 are not eligible per state statute.
 - b. **Home School Students** – Families should provide a Home School transcript to FSWC High School. **FLVS Students** – Please submit transcript from FLVS.
2. Most recent semester or quarter report card documenting any coursework **not** already on the academic history/transcript (*available from current school or a FOCUS printout*).
3. Evidence of application to FSW Dual Enrollment/Early Admissions (**apply after 2/1/25**)
 - a. FSW Admissions acceptance email with Banner ID after applying online at: <https://www.fsw.edu/admissions/dual>.
4. Qualifying Test Scores as posted at <https://www.fsw.edu/testing/scoretables>. Test scores must be no older than 2 years.
 - a. Students can submit current SAT or ACT scores.
 - b. Students may also register for and take the ACCUPLACER here on the FSW campus by using the link below.
 - i. Please plan ahead as testing seats are limited.
 - ii. Practice test(s) and other information available at <https://www.fsw.edu/testing/placement>.
 - iii. ACCUPLACER results are available same day via email.

Complete submission of all four items starts the eligibility review process and applicants will receive email communication about next steps. Applications for the limited number of seats will be processed in the order of complete submissions. In the event that a particular grade level is full, applicants will be notified that they have been placed on a waiting list. Incomplete submissions will be returned for correction and eligible students will hear from the School Counselor for required orientation date in Spring of 2025.